

PERMIT #:

**REEVES COUNTY HEALTH DEPARTMENT
SCHOOL/ROADSIDE VENDOR/MOBILE UNIT
FOOD ESTABLISHMENT PERMIT APPLICATION
INITIAL, RENEWAL, OR CHANGE OF OWNERSHIP
(Health and Safety Code, Chapter 437)**

Return the completed application and **non-refundable** fee to:

REEVES COUNTY

Foods Licensing, PO Box 111, Pecos, Texas 79772

Do not send cash, please send check or money order.

You may contact our office at: (432) 287-0500 or visit our

website at: www.reevescountyroadandbridge.gov

If you are a retail food establishment or a retail food store, contact this office at (432) 445-3075 for the correct application.

Name Under Which Business is Conducted (DBA): _____

Physical Address to be Licensed: _____

City, County, State, Zip Code: _____

Telephone # at address: () _____

Is physical address within the city limits? Yes No

- Exemptions from Retail permitting:
- Licensed by the Texas Department of State Health Services as a food manufacturer **AND** paying a higher fee; or
- Inspected and permitted by County or Public Health District; or Non-Profit as a
- 501(C) organization.

**FEE FOR INITIAL/RENEWAL PERMIT OR CHANGE OF OWNERSHIP
A Non-refundable fee of \$150.00 is due for each establishment or unit**

- School Food Establishment** - operated on a for-profit basis by a private contractor.
- Roadside Food Vendor (mobile food store)** - a person who operates a mobile retail food store from a temporary location adjacent to a public roadway or highway. (Potentially hazardous foods shall not be prepared or processed by roadside food vendors.)
- Mobile Food Unit** - a vehicle-mounted mobile food establishment designed to be readily moveable.

An initial inspection must be performed after payment and prior to permit issuance.

- Late Fee** - A person who files a renewal application after the expiration date must pay an additional \$25.00.

ANY RETURNED CHECKS RECEIVED AFTER EXPIRATION DATE WILL BE ASSESSED THE \$25.00 LATE FEE.

REVISED 4/30/2018

MOBILE FOOD UNIT AND ROADSIDE FOOD VENDOR INFORMATION

Type of Unit: <input type="checkbox"/> Truck <input type="checkbox"/> Van <input type="checkbox"/> Trailer <input type="checkbox"/> Pushcart <input type="checkbox"/> Other Vehicle Identification/Serial No. _____ Unit No. and/or Truck No. _____ License Plate No./State _____	Description of Vehicle Make _____ Model _____ Year _____ Size _____ Color _____
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------

List Foods To Be Sold _____

Central Preparation Facility (CPF) This applies to Mobile Food Units only:

Name, Address, City, State: _____

CPF Permit #: _____ Issued by: DSHS **OR**
 Other (please specify) _____

VERIFICATION: I swear or affirm that all information in this application is true and correct. I further certify by signature hereon, that I am authorized to execute this document on behalf of the corporation and am eligible to receive a license. If signing this as owner of a sole proprietorship, I am not delinquent in the payment of any child support owed under Chapter 232, Family Code. If signing as a Sole Proprietor, I certify I have filed the assumed name certificate in appropriate counties pursuant to Business and Commerce Code, Chapter 36. I further certify that I have read and understand Chapter 437 of the Health & Safety Code, the applicable provisions of 25 Texas Administrative Code, Chapters 228 & 229, and agree to abide by them.

_____ Signature	<input type="checkbox"/> OWNER <input type="checkbox"/> PARTNER <input type="checkbox"/> PRESIDENT <input type="checkbox"/> CORPORATE DESIGNEE / AGENT	_____ Date
_____ Printed Name & Title		

REVISED 4/30/2018

A PERMIT CANNOT BE ISSUED UNLESS ALL PAGES ARE COMPLETE

PURPOSE OF THIS APPLICATION: Mark appropriate box to indicate purpose of application, and/or any change in status of firm.

Please Note: Initial licenses will expire two years from date of payment receipt by the Department.

New (Initial) - Start Date of Regulated Activity: _____

Change of Ownership (Including legal entity) Previous owner: _____

Effective Date: _____

Change of ownership (including change of legal entity) requires submission of a new application.

Amended Change of Location [previous location: _____] Enter the date the
 Change of Name [previous name: _____] } change was
 Other: _____ } effective
Date: _____

Any minor amendment including change of name or change in the location of a licensed place of business, requires submission of a new application.

Renewal

Notice that firm is out of business. Date: _____

Sign and date. Return for deletion from our records.

RESPONSIBLE INDIVIDUAL IN CHARGE AT PHYSICAL ADDRESS

A license cannot be issued for manufacturing or holding of foods for distribution in any room used as living or sleeping quarters and shall be separated from any living or sleeping quarters by complete partitioning. Food prepared in a private home may not be used or offered for human consumption in a food establishment.

Name & Title

Residence Address

BUSINESS HOURS OF OPERATION: _____ m. to _____ m.

WEBSITE/ INTERNET ADDRESS: http://www. _____

MAILING INFORMATION (The license and/or courtesy renewal notice will be sent to the following):

Mailing Name: _____

Mailing Address: _____

City, State, Zip Code: _____

Name of Application Preparer (Contact Person): _____

Telephone Number of Application Preparer (Contact Person): _____

Fax Number of Application Preparer (Contact Person): _____

E-mail Address of Application Preparer: _____

REVISED 04/30/18

A PERMIT CANNOT BE ISSUED UNLESS ALL PAGES ARE COMPLETE

PAGE 3 OF 5

Please allow 4-6 days for processing.

Visit our website at:

www.reevescountyroadandbridge.gov

Please address **correspondence only** to:

Reeves County
Foods Licensing, PO Box 111
Pecos, Texas 79772

LICENSE HOLDER INFORMATION: Please enter the 11 digit State Tax Payer’s Identification number on file with the Texas Comptroller of Public Accounts. Also your 9 digit Federal Employee Identification Number (EIN).

Tax Payer # **EIN #**

- - /

Complete the one box on this page or the next that relates to the type of ownership of your business.

Sole Owner / Proprietorship

Name of Sole Owner: _____

Residence Address Driver’s License

Partnership **LP** **LLP** **LTD**

Name of Partnership: _____

Partnership Address: _____ / _____ / _____ / _____

ADDRESS CITY ST ZIP

Partner Name: _____

Residence Address Driver’s License

Partner Name: _____

Residence Address Driver’s License

Partner Name: _____

Residence Address Driver’s License

REVISED 04/30/18

A PERMIT CANNOT BE ISSUED UNLESS ALL PAGES ARE COMPLETE

